



2016 ANNUAL WORKPLACE CAMPAIGN INFORMATION FORM

Please email completed form to dawn@communityshares.org

Workplace Information

Full Workplace Name: _____

Number of employees at workplace: _____

Complete Mailing Address: _____

Name and Title of the Head of Your Workplace: _____

Website: _____

Campaign Manager Contact Information

2016 Campaign Manager: _____ Title: _____

Phone Number: _____ Fax Number: _____ Email: _____

Would it be helpful to meet with someone from Community Shares? Yes No

Campaign Information

Start Date: _____ End Date: _____

Is the campaign being run in conjunction with a United Way campaign? Yes No

Are there any other federations included in your campaign? Please list: _____

Is your workplace a United Way Pacesetter this year? Yes No

Are you planning a kickoff event? Yes No Date: _____

Please check here if you would like information about conducting an online campaign. *(This is free and Community Shares sets it up.)*

Details Regarding Campaign Materials

Number of brochures/ pledge forms needed: _____

Number of posters needed: _____

Number of report envelopes needed: _____

Prefer joint pledge form (with United Way, UNCF, EarthShare Ohio, etc.)

Will use Community Shares pledge form

Complete address for materials delivery (if different from above): _____

Electronic Copies of materials needed: Yes No

Need materials by (date): _____

Additional Information

Would you like Shares to make a presentation to your employees? Yes No

Preference on a Member Group(s) to speak:

(We will try to accommodate)

Suggestions for improving the campaign:

THANK YOU!

Questions: Cynthia Ries at 216.361.9920 or Dawn Ramsey 216-361-9920 or dawn@communityshares.org