

Timeline for Process of Adding New Members 2021

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| **ACTIVITY** | **DATE** |
| Prospective members are recruited | Ongoing |
| Application Seminar for Prospective New Members | Wednesday, March 10, 2021, 12:00pm (Zoom) |
| **LOI (LETTER OF INTEREST) DUE** | **Wednesday, March 17, 2021, 5:00pm** |
| Membership Recruitment Task Force and staff screens LOI letters for social justice work and “technical” criteria | March 2021 |
| Board of Directors and Membership receive list of qualified LOI’s received, indicating those that will be further considered. Membership is invited to provide feedback regarding applicant organizations. | March 2021 |
| **FULL APPLICATIONS DUE** The Task Force may request full applications from organizations meeting criteria and recommended through the review process. | **Friday, April 9, 2021, 5:00pm**  |
| Members of Task Force visit board meetings of prospective organizations, virtually via ZoomApplicants must provide Board Resolution to Shares before the membership votes. | Spring 2021 |
| Applicants Invited to “Meet and Greet” with all member organizations via Zoom | Friday, April 30, 2021, 9:00am-10:30am via Zoom |
| Task Force discusses reports from board meetings and makes recommendation on which organizations to recommend to full membership. | March through May 2021 |
| Task Force and staff prepare and distribute information about recommended applicants for full membership review. | May 2021 |
| Full membership votes on the acceptance of recommended organizations.  | Monday, May 24, 2021 |
| New Members Attend 2021 Power Lunch & Annual Meeting and are announced. (Not eligible to vote yet) | Friday, June 25, 2021, 11:30am TENTATIVE – VIRTUAL VIA ZOOM |
| Accepted organizations become fully participating members. Dues invoices are mailed on June 30th and are payable upon receipt. | Thursday, July 1, 2021  |
| New Member Orientation, if accepted into membership(attendance required) | Tuesday, July 20, 2021, 3:00pm |
| New members participate in the fall campaign | Late Summer to Fall of 2021 |
| New members receive first distribution check from campaign as members | March 30th Distribution Payout 2022 |

 Updated February 2021